

AMINES & PLASTICIZERS LIMITED



FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

Last reviewed on February 13, 2025

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS OF THE COMPANY

1. PREAMBLE AND OBJECTIVE

In accordance with the requirements of Regulation 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Schedule IV of the Companies Act, 2013, the Company shall Familiarize the Independent Directors (hereinafter referred as “Directors”) via Familiarization Programme (hereinafter referred as “Programme”) and provide an insight into the Company to enable the directors to understand the business in depth and contribute significantly to the Company.

2. OBJECTIVE

Through the programme, the Company aims to achieve the following objectives:

- a) To apprise the directors about the operating system of the Company for its business operations;
- b) To inform them of all the laws, rules, regulations and guidelines applicable to the Company;
- c) To make them aware of the rules, responsibilities, liabilities pursuant to the Companies Act, 2013, SEBI Regulations and other applicable laws;
- d) To generate and obtain valuable and informed decisions from the directors on the matters to be brought or discussed at the Board Meetings.

3. FAMILIRISATION PROCESS

- Independent Directors of the Company are made aware of their role, responsibilities and liabilities at the time of their appointment/reappointment. They are also made aware of Company’s Board and Board Committee framework, policies and procedures.
- At the Board meeting, the Chairman and Managing Director / Executive Director on a regular basis, appraise to the entire Board including Independent Directors on the Company’s operations and business plans, the nature of industries in which the Company operates and the model of its respective businesses.
- If deemed necessary, Functional Heads and Company Executives are invited at Board or Committee Meetings, to provide a platform for interaction of Independent Director’s with them and also to enable Independent Director’s to better understand business and operations of the Company.
- Each member of the board, including the Independent Director’s, have been given complete access to any information relating to the Company, whenever they so request.
- The Company also highlights to the Board on the changes in the key regulations impacting the Company or the functioning, roles and responsibilities of the Board members.
- Specific Familiarization programme will be conducted on a need basis during the Year.